

## APPLICATIONS

**Documents required to apply as an exchange or international student for one semester / one year only (does NOT concern international candidates for full-length diploma courses, who should follow the same procedures as French nationals) :**

- application form (download from Ecole Boulle website – International page)
- cover letter (in French if possible, or in English if not)
- letter of recommendation ( in French or English)
- CV ( in French or English)
- transcript of recent official academic records (current and previous year)
- portfolio
- copy of passport or ID card
- ID photo

**Applications should (preferably) be mailed to :** [boulle.inter@gmail.com](mailto:boulle.inter@gmail.com)

**or if not possible, posted to :** ÉCOLE BOULLE  
Relations Internationales  
9 rue Pierre Bourdan  
75012 Paris France

### Deadline for applications

Autumn Semester or whole year : May 10th    Spring Semester : November 10th

Decisions will be sent approximately 4 weeks after the deadline, following examination by staff of the department.

### Courses

After examination of applications and portfolios by teaching staff, a proposal may sometimes be made to join a different course or level to the one originally requested.

Each course has a full-time weekly study programme followed by all of its students. Incoming students are not free to choose options outside of their course schedule, but after arrival amendments to the existing schedule may be made, with the agreement of all parties, according to the profile and needs of the student. International and exchange students are expected to attend all courses to which they are assigned, and to justify any absences.

### Language requirements

All courses are taught in French, except one optional joint masterclass in design in English.

Students must have a sufficient command of French (level B2 equivalent approximately) to follow practical / technical / artistic classes and workshops.

The school organises a joint weekly French for Foreigners class for exchange and international students.

### Grading System

Ecole Boulle uses both the French and the European Credit Transfer System (ECTS) grading system.

The French Grading system spans between 1 and 20. Marks of 10 and above are considered to be a pass, and therefore a validation for ECTS points.

ECTS grading refers to the standard study attainment and performance of higher education students. 30 ECTS credits are awarded for each completed semester, and 60 ECTS credits for a whole completed school year.

### Fees

Students applying through a partner school or university do not pay fees.

For other applicants, the fees are :

European students = 1600 euros per semester

non-European students = 1900 euros per semester

## Calendar 2022-2023

First Semester : September 1<sup>st</sup> 2022 to January 13th 2023

Holidays : October 22nd to November 7th 2022                      December 17th 2022 to January 2nd 2023

Second Semester: January 16th 2023 to mid- May 2023 (DNMADE2\*) or mid-June 2023 (DSAA1\*)

Holidays : February 18th to March 6th 2023                      April 22nd to May 8th 2023

\*2nd-year DNMADE students and 1st-year DSAA students carry out a 12-week end-of-year professional internship, so the 1st Semester is preferable for incoming short-stay students, but both semesters are possible. Some incoming students choose to find their own end-of-year internship in France, with the permission and under the supervision of their home institution.

## Integration

An integration morning / afternoon is organised for new exchange and international students at the beginning of each semester, as well as a joint welcoming event with incoming international applied arts students from other Paris schools.

## Visas

Applicants from the European Union, Iceland, Liechtenstein, Norway, Switzerland, Monaco or Andorra do not need a visa to study in France, but always check your local French Consulate website in case there are changes in legislation. Students from other countries need to apply for a student visa, see here (*étudiants en mobilité*) : <https://france-visas.gouv.fr/web/france-visas/etudiants>. These are issued by the French Consulate in the home country. It is recommended to apply for a visa on reception of the acceptance letter, as in some countries this procedure takes time.

## Social security & insurance

All students must have personal health insurance. Non-European students must apply for social security cover if they intend to stay in France for more than three months. For more information visit <https://etudiant-etranger.ameli.fr/#/>  
European Union students may be covered by their European Health Insurance Card :

<http://ec.europa.eu/social/main.jsp?catId=559#navItem-relatedTopics>

Private complementary health insurance is optional, as is private travel insurance.

Ecole Boulle admissions procedure also requires students to be covered by a 3rd-party liability insurance policy (usually included in home insurance contracts in France, also available separately from insurance companies).

## Housing

There is no campus, or on-site accommodation, and students at Ecole Boulle are responsible for making their own housing arrangements. It can be difficult to find reasonably-priced short-term accommodation in the Paris region. In order to rent a room or flat you may be asked for a third-party guarantor and one month's deposit in advance. A home insurance certificate is required unless you are renting a room in the residence of a homeowner.

You may be eligible for a housing allowance for students to help with rent payments, see here :

<https://www.caf.fr/presse-institutionnel/international/francais-etranger>

## Suggestions for housing searches

Advertisements for rooms, studio apartments and other lodgings for students -

<https://access.ciup.fr/en/logement-en-ile-de-france/> International student rentals : <https://erasmusu.com/en>

French Youth Hostels - <https://www.hifrance.org/> (*auberges de jeunesse*)

Short or long-term housing rentals - [http://www.leboncoin.fr/locations/offres/ile\\_de\\_france/?f=a&th=1](http://www.leboncoin.fr/locations/offres/ile_de_france/?f=a&th=1)

or <https://www.airbnb.fr/> Always be sure to double check before sending payment.

La Cité Internationale Universitaire de Paris international students' residence - <https://bienvenue.ciup.fr/questionnaire/?lang=en>

See here for further housing advice : <https://www.campusfrance.org/en/student-housing-france>

+ See here for all kinds of practical and administrative advice : <https://access.ciup.fr/en/>