

## **INFORMATION FOR INCOMING STUDENTS**

### **Academic Year 2018-2019**

**Autumn Semester** : September 3rd 2018 to January 11<sup>th</sup> 2019

Holidays: October 20<sup>th</sup> to November 4<sup>th</sup> 2018 // December 22<sup>nd</sup> 2018 to January 6<sup>th</sup> 2019

**Spring Semester**: January 14<sup>th</sup> 2019 to end of May or end of June \*

Holidays: February 23<sup>rd</sup> to March 10<sup>th</sup> 2019 // April 20<sup>th</sup> to May 5<sup>th</sup> 2019

\*1st year BTS and DMA students do a 5-8 week internship at the end of the academic year. 2nd year BTS students end classes mid-May then take written and oral exams up until the end of June. Consequently it can be more profitable for international students to join these classes during the autumn rather than the spring semester, but both are possible, and some students then choose to find their own internship after their course here.

### **Deadlines for applications**

Autumn Semester and the whole year : May 10<sup>th</sup>

Spring Semester : November 10<sup>th</sup>

### **Applications**

Applicants must send :

- A portfolio (paper or CD)
- A cover letter in French (if possible )
- A letter of reference ( in French or English)
- A CV
- A photo
- A copy of their passport or ID card
- A transcript of recent academic records
- The application form filled out - available to download on our website: <http://www.ecole-bouille.org/page/international>

send to : Lucinda Caton, International Coordinator

Ecole Bouille

9 rue Pierre Bourdan

75571 Paris Cedex 12 France

or mail to : [bouille.inter@gmail.com](mailto:bouille.inter@gmail.com)

Following examination of applications and portfolios by staff a proposal may be made to join a different course or level to the one originally requested. Decisions will be sent up to 4 weeks after the deadline.

### **Fees**

Students applying through a partner university do not pay any additional fees. For other students, the fees are for European students : 1300 euros per semester; for non-European students : 1600 euros per semester.

### **Course language**

All courses are taught in French, although one optional joint masterclass in design in English is available. Students who wish to come to Ecole Bouille must have a fair level of French (B2 equivalent). The school offers a joint weekly 2-hour French lesson for all exchange and international students.

## Courses

Courses are on a full-time weekly schedule. The study programme is organised by the school : students are not at will to choose their own schedule, although some amendments may be made after arrival and following discussion with the different parties involved. International and exchange students are expected to attend all courses to which they are assigned, and to justify any absences.

## Grading System

Ecole Boule uses both the French and the ECTS grading system.

The French Grading system spans between 1 and 20. Marks of 10 and above are considered to be a pass, and therefore a validation for ECTS points.

The European Credit Transfer System (ECTS) refers to the standard study attainment and performance of higher education students. 30 credits are awarded for each completed semester, and 60 for a completed school year.

## Integration

An integration morning for new international and exchange students is organised at the beginning of each semester, as well as an event with other incoming arts students.

## Practical information

### Visas

Applicants from the European Union, Iceland, Liechtenstein, Norway, Switzerland, Monaco or Andorra do not need a visa to study in France.

Students from other countries need to apply for a student visa. These are issued by the French Consulate in their home country. It is recommended to apply for a visa on reception of the acceptance letter, as in some countries this procedure takes time.

### Social security & insurance

All students must have personal health insurance. International students must have social security cover if they intend to stay in France for more than three months. For more information visit <https://www.ameli.fr/assure/droits-demarches/europe-international/protection-sociale-france/vous-venez-etudier-en-france> European Union students may be covered by their European Health Insurance Card : <http://ec.europa.eu/social/main.jsp?catId=559#navItem-relatedTopics> Private complementary health insurance is optional, as is private travel insurance.

Official admissions procedure also requires students to be covered by a 3<sup>rd</sup> party liability insurance policy (usually included in home insurance contracts in France, also available separately).

### Housing

There is no on-site accommodation, and students at Ecole Boule are responsible for making their own housing arrangements. It can be difficult to find reasonably-priced short-term accommodation in the Paris region. In order to rent a room or flat you may be asked for a third party guarantor and one month's deposit in advance. A home insurance certificate is required unless you are renting a room from a homeowner. You may be eligible for a student allowance to help with rent payments, see here : <http://www.caf.fr/allocataires/actualites/2018/aide-au-logement-etudiant#anglais>

Here are some suggestions for finding somewhere to stay :

Advertisements for rooms, studio apartments and other lodgings for students -

[www.crous-paris.fr/BddLogement.asp?idcat=AADCB](http://www.crous-paris.fr/BddLogement.asp?idcat=AADCB)

French Youth Hostels - [www.fuaj.org](http://www.fuaj.org) (auberges de jeunesse de France)

Classified advertisements, mainly in French - [http://www.leboncoin.fr/locations/offres/ile\\_de\\_france/?f=a&th=1](http://www.leboncoin.fr/locations/offres/ile_de_france/?f=a&th=1) or <https://www.airbnb.fr/>

La Cité Internationale Universitaire de Paris - <http://www.ciup.fr/maisons/houses-admission/>